



## Patient Application

First Name: \_\_\_\_\_ M.I.: \_\_\_\_\_ Last Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Gender: M / F Age: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ SS#: \_\_\_\_\_-\_\_\_\_-\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Work#: \_\_\_\_\_

Occupation: \_\_\_\_\_  
 Employer Name: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Spouse's Name: \_\_\_\_\_  
 Spouse's Occupation/Employer: \_\_\_\_\_ Cell#: \_\_\_\_\_  
 How Many Children Do You Have? \_\_\_\_\_ Children's Ages: \_\_\_\_\_  
 Emergency Contact Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

**How Did You Hear About This Office?**

- Existing Patient: \_\_\_\_\_  Insurance Company Website: \_\_\_\_\_  
 Facebook / Google: \_\_\_\_\_  Walk-In/Drive-By \_\_\_\_\_  
 CrossFit: \_\_\_\_\_  Community Event: \_\_\_\_\_  
 Other: \_\_\_\_\_

What Medications Are You Currently Taking? \_\_\_\_\_  
 What Supplements Are You Currently Taking? \_\_\_\_\_

Do You Exercise?  Yes  No What Activities? How Often? \_\_\_\_\_  
 Do You Smoke?  Yes  No How Much? / How Often? \_\_\_\_\_  
 Do You Drink Alcohol?  Yes  No How Much? / How Often? \_\_\_\_\_  
 Do You Drink Coffee?  Yes  No How Much? / How Often? \_\_\_\_\_  
 Do You Have Any Allergies? (specify) \_\_\_\_\_  
 Are You Pregnant?  Yes  No Date of Last Menstrual Period? \_\_\_\_/\_\_\_\_/\_\_\_\_

I Have:  Never Received Treatment For This Problem  Been Seen By Another Chiropractor   
 Been Seen By Another Doctor  Been Hospitalized  
 Have You Ever Received Chiropractic Care?  Yes  No Purpose of Visit(s): \_\_\_\_\_  
 Last Visit? \_\_\_\_\_ Chiropractor's/Office Name: \_\_\_\_\_  
 How Long Did You Receive Treatment? \_\_\_\_\_  
 Did They Take "Before" and "After" X-Rays?  Yes  No  
 Did You Perform Rehabilitation Exercises at Home?  Yes  No  
 What Surgeries Have You Had? \_\_\_\_\_  
 List Any Recent Accidents or Falls: \_\_\_\_\_

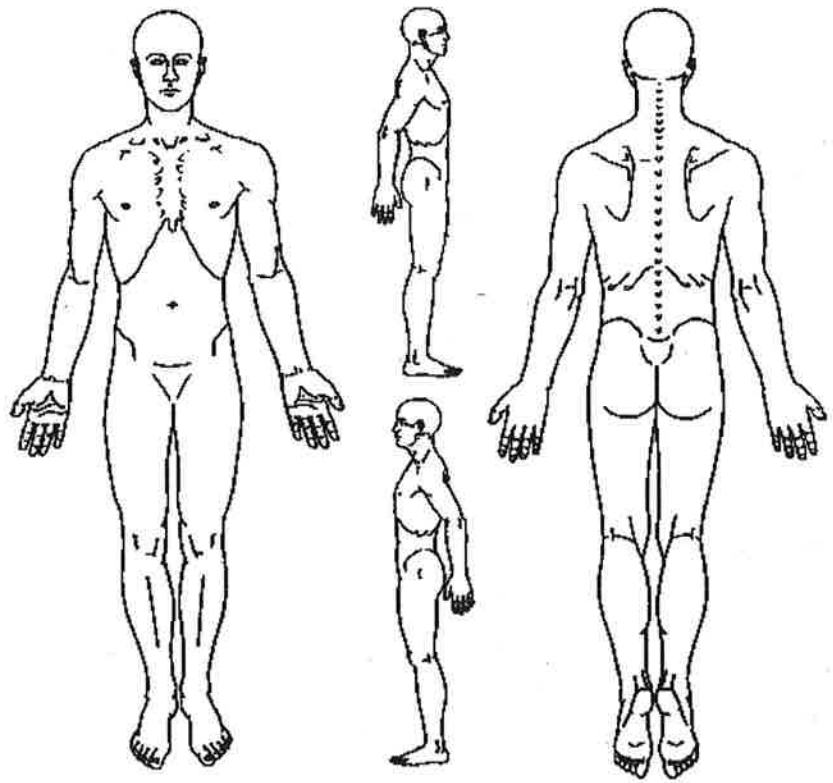
Are you satisfied with your current energy levels? No / Yes  
 Do you experience Mental sluggishness (a.k.a. Brain Fog)? No / Yes  
 Do you suffer with any hormonal issues? No / Yes  
 Do you feel worse/cranky when you skip meals? No / Yes  
 Do you feel better/energized when you eat? No / Yes  
 Are your levels of stress moderate to severe on a consistent basis? No / Yes

Would you like Dr. Kolenda to discuss treatment options for these issues? Yes / No

Purpose for This Visit? \_\_\_\_\_  
 How Long Have You Been Suffering from this Problem? \_\_\_\_\_  
 On A Scale of 1 to 10, How Severe is it at its Worst? 1 2 3 4 5 6 7 8 9 10  
 What Makes It Feel Worse? \_\_\_\_\_  
 What Makes It Feel Better? \_\_\_\_\_  
 When Do You Notice It Most? (circle) Morning Afternoon Evening  
 What % of the Day Do You Experience It? 0 10 20 30 40 50 60 70 80 90 100

On the diagram below, please label **ALL** areas you are experiencing symptoms as it relates to the purpose of your visit today using the appropriate letter from the box below.

**A=Aching C=Cramping R=Throbbing Pain N=Numbness O=Other**  
**B=Burning D=Dull Pain S=Stiffness T=Tingling**



**Health Conditions**

Mark with an "X" Current Symptoms and "O" Past Symptoms

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Neck Pain                        | <input type="checkbox"/> Depression                 | <input type="checkbox"/> Hyperglycemia                       |
| <input type="checkbox"/> Pain in Shoulders/Arms/<br>Hands | <input type="checkbox"/> Upper/Mid Back Pain        | <input type="checkbox"/> Pain with Cough/Sneeze              |
| <input type="checkbox"/> Numbness/Tingling in<br>Hands    | <input type="checkbox"/> Pain in Ribs/Chest         | <input type="checkbox"/> Low Back Pain                       |
| <input type="checkbox"/> Coldness in Hands                | <input type="checkbox"/> Heartburn/Indigestion      | <input type="checkbox"/> Pain in Hips/Legs/Feet              |
| <input type="checkbox"/> Weakness of Grip                 | <input type="checkbox"/> Nausea                     | <input type="checkbox"/> Numbness/Tingling in<br>Legs / Feet |
| <input type="checkbox"/> Headaches/ Migraines             | <input type="checkbox"/> Reflux                     | <input type="checkbox"/> Coldness in Feet                    |
| <input type="checkbox"/> Fatigue/ Low Energy              | <input type="checkbox"/> Ulcers/Gastritis           | <input type="checkbox"/> Weakness in Legs                    |
| <input type="checkbox"/> Thyroid Problems                 | <input type="checkbox"/> Shortness of Breath        | <input type="checkbox"/> Frequent/Difficulty<br>Urinating    |
| <input type="checkbox"/> Allergies/ Sinus                 | <input type="checkbox"/> Asthma/Wheezing            | <input type="checkbox"/> Diarrhea/Constipation               |
| <input type="checkbox"/> TMJ Pain                         | <input type="checkbox"/> High/Low Blood<br>Pressure | <input type="checkbox"/> Kidney Problems                     |
| <input type="checkbox"/> Visual Disturbances              | <input type="checkbox"/> Heart Palpitations         | <input type="checkbox"/> Prostate Problems                   |
| <input type="checkbox"/> Hearing Disturbances             | <input type="checkbox"/> Heart Murmurs              | <input type="checkbox"/> Sexual Dysfunction                  |
| <input type="checkbox"/> Dizziness/ Loss of<br>Balance    | <input type="checkbox"/> Tachycardia                | <input type="checkbox"/> Menstrual Irregularities            |
| <input type="checkbox"/> Ear Infections                   | <input type="checkbox"/> Pacemaker                  | <input type="checkbox"/> Menopausal Problems                 |
| <input type="checkbox"/> Fainting                         | <input type="checkbox"/> Heart Attack               | <input type="checkbox"/> Trouble Sleeping                    |
| <input type="checkbox"/> Epilepsy                         | <input type="checkbox"/> Stroke                     | <input type="checkbox"/> Trouble Concentrating               |
| <input type="checkbox"/> ADD/ADHD                         | <input type="checkbox"/> Diabetes                   | <input type="checkbox"/> Traumas/Car Accidents               |
|   | <input type="checkbox"/> Cancer                     | (Please List):   |
|   | <input type="checkbox"/> Hypoglycemia               |  |

# The Neck Disability Index

Patient name: \_\_\_\_\_ File# \_\_\_\_\_ Date: \_\_\_\_\_

Please read instructions:

This questionnaire has been designed to give the doctor information as to how your neck pain has affected your ability to manage everyday life. Please answer every section and mark in each section only the ONE box that applies to you. We realize that you may consider that two of the statements in any one section relate to you, but please just mark the box that most closely describes your problem.

## SECTION 1-PAIN INTENSITY

- I have no pain at the moment.
- The pain is very mild at the moment.
- The pain is moderate at the moment.
- The pain is fairly severe at the moment.
- The pain is very severe at the moment.
- The pain is the worst imaginable at the moment.

## SECTION 2-PERSONAL CARE (Washing, Dressing, etc.)

- I can look after myself normally, without causing extra pain.
- I can look after myself normally, but it causes extra pain.
- It is painful to look after myself and I am slow and careful.
- I need some help, but manage most of my personal care.
- I need help every day in most aspects of self care.
- I do not get dressed; I wash with difficulty and stay in bed.

## SECTION 3-LIFTING

- I can lift heavy weights without extra pain.
- I can lift heavy weights, but it gives extra pain.
- Pain prevents me from lifting heavy weights off the floor, but I can manage if they are conveniently positioned, for example, on a table.
- Pain prevents me from lifting heavy weights off the floor, but I can manage light to medium weights if they are conveniently positioned.
- I can lift very light weights.
- I cannot lift or carry anything at all.

## SECTION 4-READING

- I can read as much as I want to, with no pain in my neck.
- I can read as much as I want to, with slight pain in my neck.
- I can read as much as I want to, with moderate pain in my neck.
- I can't read as much as I want, because of moderate pain in my neck.
- I can hardly read at all, because of severe pain in my neck.
- I cannot read at all.

## SECTION 5-HEADACHES

- I have no headaches at all.
- I have slight headaches that come infrequently.
- I have moderate headaches that come infrequently.
- I have moderate headaches that come frequently.
- I have severe headaches that come frequently.
- I have headaches almost all the time.

## SECTION 6-CONCENTRATION

- I can concentrate fully when I want to, with no difficulty.
- I can concentrate fully when I want to, with slight difficulty.
- I have a fair degree of difficulty in concentrating when I want to.
- I have a lot of difficulty in concentrating when I want to.
- I have a great deal of difficulty in concentrating when I want to.
- I cannot concentrate at all.

## SECTION 7-WORK

- I can do as much work as I want to.
- I can do my usual work, but no more.
- I can do most of my usual work, but no more.
- I cannot do my usual work.
- I can hardly do any work at all.
- I can't do any work at all.

## SECTION 8-DRIVING

- I can drive my car without any neck pain.
- I can drive my car as long as I want, with slight pain in my neck.
- I can drive my car as long as I want, with moderate pain in my neck.
- I can't drive my car as long as I want, because of moderate pain in my neck.
- I can hardly drive at all, because of severe pain in my neck.
- I can't drive my car at all.

## SECTION 9-SLEEPING

- I have no trouble sleeping.
- My sleep is slightly disturbed (less than 1 hr sleepless).
- My sleep is mildly disturbed (1-2 hrs sleepless).
- My sleep is moderately disturbed (2-3 hrs sleepless).
- My sleep is greatly disturbed (3-5 hrs sleepless).
- My sleep is completely disturbed (5-7 hrs sleepless).

## SECTION 10-RECREATION

- I am able to engage in all my recreation activities, with no neck pain at all.
- I am able to engage in all my recreation activities, with some neck pain at all.
- I am able to engage in most, but not all, of my usual recreation activities, because of pain in my neck.
- I am able to engage in few of my recreation activities, because of pain in my neck.
- I can hardly do any recreation activities, because of pain in my neck.
- I can't do any recreation activities at all.

Instructions:

1. The NDI is scored in the same way as the Oswestry Disability Index.

2. Using this system, a score of 10-28% (i.e., 5-14 points) is considered by the authors to constitute mild disability; 30-48% is moderate; 50-68% is severe; 72% or more is complete.

## REVISED OSWESTRY LOW BACK PAIN DISABILITY QUESTIONNAIRE

**PLEASE READ:** This questionnaire is designed to enable us to understand how much your low back pain has affected your ability to manage your everyday activities. Please answer each section by circling the ONE CHOICE that most applies to you. We realize that you may feel that more than one statement may relate to you, but **PLEASE JUST CIRCLE THE ONE. CHOICE WHICH MOST CLOSELY DESCRIBES YOUR PROBLEM RIGHT NOW.**

<p><b>SECTION 1 - Pain Intensity</b></p> <p>A The pain comes and goes and is very mild.                      B The pain is mild and does not vary much.                      C The pain comes and goes and is moderate.                      D The pain is moderate and does not vary much.                      E The pain comes and goes and is severe.                      F The pain is severe and does not vary much.</p>	<p><b>SECTION 6 - Standing</b></p> <p>A I can stand as long as I want without pain.                      B I have some pain while standing, but it does not increase with time.                      C I cannot stand for longer than one hour without increasing pain.                      D I cannot stand for longer than 1/2 hour without increasing pain.                      E I cannot stand for longer than ten minute without increasing pain.                      F I avoid standing, because it increases the pain straight away.</p>
<p><b>SECTION 2 - Personal Care</b></p> <p>A I would not have to change my way of washing or dressing in order to avoid pain.                      B I do not normally change my way of washing or dressing even though it causes some pain.                      C Washing and dressing increases the pain, but I manage not to change my way of doing it.                      D Washing and dressing increases the pain and I find it necessary to change my way of doing it.                      E Because of the pain, I am unable to do some washing and dressing without help.                      F Because of the pain, I am unable to do any washing or dressing without help.</p>	<p><b>SECTION 7 - Sleeping</b></p> <p>A I get no pain in bed.                      B I get pain in bed, but it does not prevent me from sleeping well.                      C Because of pain, my normal night's sleep is reduced by less than one than one quarter.                      D Because of pain, my normal night's sleep is reduced by less than one-half.                      E Because of pain, my normal night's sleep is reduced by less than three-quarters.                      F Pain prevents me from sleeping at all.</p>
<p><b>SECTION 3 - Lifting</b></p> <p>A I can lift heavy weights without extra pain.                      B I can lift heavy weights, but it causes extra pain.                      C Pain prevents me from lifting heavy weights off the floor.                      D Pain prevents me from lifting heavy weights off the floor, but I can manage if they are conveniently positioned, eg. on a table.                      E Pain prevents me from lifting heavy weights, but I can manage light to medium weights if they are conveniently positioned.                      F I can only lift very light weights, at the most.</p>	<p><b>SECTION 8 - Social Life</b></p> <p>A My social life is normal and gives me no pain.                      B My social life is normal, but increases the degree of my pain.                      C Pain has no significant effect on my social life apart from limiting my more energetic interests, My e.g., dancing, etc.                      D Pain has restricted my social life and I do not go out very often.                      E Pain has restricted my social life to my home.                      F I have hardly any social life because of the pain.</p>
<p><b>SECTION 4 - Walking</b></p> <p>A Pain does not prevent me from walking any distance.                      B Pain prevents me from walking more than one mile.                      C Pain prevents me from walking more than 1/2 mile.                      D Pain prevents me from walking more than 1/4 mile.                      E I can only walk while using a cane or on crutches.                      F I am in bed most of the time and have to crawl to the toilet.</p>	<p><b>SECTION 9 - Traveling</b></p> <p>A I get no pain while traveling.                      B I get some pain while traveling, but none of my usual forms of travel make it any worse.                      C I get extra pain while traveling, but it does not compel me to seek alternative forms of travel.                      D I get extra pain while traveling which compels me to seek alternative forms of travel.                      E Pain restricts all forms of travel.                      F Pain prevents all forms of travel except that done lying down.</p>
<p><b>SECTION 5 - Sitting</b></p> <p>A I can sit in any chair as long as I like without pain.                      B I can only sit in my favorite chair as long as I like.                      C Pain prevents me from sitting more than one hour.                      D Pain prevents me from sitting more than 1/2 hour.                      E Pain prevents me from sitting more than ten minutes.                      F Pain prevents me from sitting at all.</p>	<p><b>SECTION 10 - Changing Degree of Pain</b></p> <p>A My pain is rapidly getting better.                      B My pain fluctuates, but overall is definitely getting better.                      C My pain seems to be getting better, but improvement is slow at present.                      D My pain is neither getting better nor worse.                      E My pain is gradually worsening.                      F My pain is rapidly worsening.</p>

**COMMENTS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **SCORE:** \_\_\_\_\_

## Rand 36 Health Survey Questionnaire

1. In general, would you say your health is:

Excellent (1)	Very Good (2)	Good (3)	Fair (4)	Poor (5)
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2. **Compared to one year ago**, how would you rate your health in general **now**?

Much better now than one year ago (1)	Somewhat better now than 1 year ago (2)	About the same (3)	Somewhat worse now than one year ago (4)	Much worse now than 1 year ago (5)
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The following items are about activities you might do during a typical day. Does **your health now limit you** in these activities? If so, how much? (Circle one number on each line.)

	Yes, Limited a <b>Lot</b>	Yes, Limited a <b>Little</b>	<b>No</b> , Not Limited at All
3. <b>Vigorous activities</b> , such as running, lifting heaving objects, participating in strenuous sports	(1)	(2)	(3)
4. <b>Moderate activities</b> , such as moving a table, pushing a vacuum cleaner, bowling, or playing golf	(1)	(2)	(3)
5. Lifting or carrying groceries	(1)	(2)	(3)
6. Climbing <b>several</b> flights of stairs	(1)	(2)	(3)
7. Climbing <b>one</b> flight of stairs	(1)	(2)	(3)
8. Bending, kneeling, or stooping	(1)	(2)	(3)
9. Walking <b>more than a mile</b>	(1)	(2)	(3)
10. Walking <b>several</b> blocks	(1)	(2)	(3)
11. Walking <b>one</b> block	(1)	(2)	(3)
12. Bathing or dressing yourself	(1)	(2)	(3)

During **the past 4 weeks**, have you had any of the following problems with your work or other regular daily activities **as a result of your physical health**? (Circle one number on each line.)

	Yes	No
13. Cut down <b>the amount of time</b> you spent on work or other activities	(1)	(2)
14. <b>Accomplished less</b> than you would like	(1)	(2)
15. Were limited in the <b>kind of work</b> or other activities	(1)	(2)
16. Had <b>difficulty performing the work</b> or other activities (for example, it took extra effort)	(1)	(2)

During **the past 4 weeks**, have you had any of the following problems with your work or other regular daily activities **as a result of any emotional problems** (such as feeling depressed or anxious)? (Circle 1 number on each line.)

	Yes	No
17. Cut down <b>the amount of time</b> you spent on work or other activities	(1)	(2)
18. <b>Accomplished less</b> than you would like	(1)	(2)
19. Didn't do work or other activities as <b>carefully</b> as usual	(1)	(2)

20. During the **past 4 weeks**, to what extent has your physical health or emotional problems interfered with your **normal social activities** with family, friends, neighbors or groups? (Circle)

Not at all (1)      Slightly (2)      Moderately (3)      Quite a bit (4)      Extremely (5)

21. How much **bodily** pain have you had during the **past 4 weeks**? (Circle one.)

None (1)      Very Mild (2)      Mild (3)      Moderate (4)      Severe (5)      Very Severe (6)

22. During **the past 4 weeks**, how much did **pain** interfere with your normal work (including both work outside the home and housework)? (Circle one.)

Not at all (1)      Slightly (2)      Moderately (3)      Quite a bit (4)      Extremely (5)

The Questions below are about how you feel and how things have been with you **during the past 4 weeks**. For each question, please give one answer that comes closest to the way you have been feeling.

How much of the time during **the past 4 weeks**... (Circle one number on each line.)

	All of the Time	Most of the Time	A Good Bit of the Time	Some of the Time	A Little of the Time	None of the Time
23. Did you feel full of pep?	(1)	(2)	(3)	(4)	(5)	(6)
24. Have you been a very nervous person?	(1)	(2)	(3)	(4)	(5)	(6)
25. Have you felt so down in the dumps that nothing could cheer you up?	(1)	(2)	(3)	(4)	(5)	(6)
26. Have you felt calm and peaceful?	(1)	(2)	(3)	(4)	(5)	(6)
27. Did you have a lot of energy?	(1)	(2)	(3)	(4)	(5)	(6)
28. Have you felt downhearted and blue?	(1)	(2)	(3)	(4)	(5)	(6)
29. Did you feel worn out?	(1)	(2)	(3)	(4)	(5)	(6)
30. Have you been a happy person?	(1)	(2)	(3)	(4)	(5)	(6)
31. Did you feel tired?	(1)	(2)	(3)	(4)	(5)	(6)

32. During **the past 4 weeks**, how much of the time has **your physical health or emotional problems** interfered with your social activities (like visiting friends, relatives, etc.)? (Circle one number.)

All of the Time (1)      Most of the Time (2)      Some of the Time (3)      A Little of the Time (4)      None of the Time (5)

How **TRUE** or **FALSE** is each of the following statements for you? (Circle one number on each line.)

	Definitely True	Mostly True	Don't Know	Mostly False	Definitely False
33. I seem to get sick a little easier than other people	(1)	(2)	(3)	(4)	(5)
34. I am as healthy as anybody I know	(1)	(2)	(3)	(4)	(5)
35. I expect my health to get worse	(1)	(2)	(3)	(4)	(5)
36. My health is excellent	(1)	(2)	(3)	(4)	(5)



**MIDDLETOWN**  
**CHIROPRACTIC CENTER**  
AT THE CENTER OF A HEALTHY LIFE

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**OFFICE POLICIES**

1. It is our office policy that any patient and /or insurance company that pays up-front or in advance is entitled to an administrative discount.

2. If you have any out of pocket responsibility what will be your method of payment?

Cash      Check      Credit Card/Debit Card      Attorney /Letter of Protection

3. If you miss your appointment & do not call to reschedule 30 minutes prior to the office closing, you will be considered a "no-show". There is a missed appointment fee of \$25.00 which will be auto-debited from your credit card/bank account on file.

I understand and agree that health and accident insurance policies are an agreement between the insurance carrier and myself. Furthermore, I understand Middletown Chiropractic Center will prepare any necessary reports, and forms to assist in making collections from my insurance company and that any amount authorized to be paid directly to Middletown Chiropractic Center will be credited to my account upon receipt. However, I clearly understand and agree that all services rendered to me, are charged directly to me and that I am personally responsible for payment.

I also understand that if I suspend or terminate my care at this office, any outstanding charges for professional services rendered to me will be immediately due and payable. I agree that I will be responsible for all attorney and legal fees if legal action becomes necessary to collect this amount.

Print Patient Name: \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / \_\_\_

Patient Signature (or Guardian authorizing care): \_\_\_\_\_  
Date: \_\_\_ / \_\_\_ / \_\_\_

In case of emergency notify: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone Number: \_\_\_\_\_



### **Privacy Notice**

**THIS NOTICE DESCRIBES HOW CHIROPRACTIC AND MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.**

In the course of your care as a patient at Middletown Chiropractic Center we may use or disclose personal and health related information about you in the following ways:

- Your personal health information, including your clinical records, may be disclosed to another healthcare provider or hospital if it is necessary to refer you for further diagnosis, assessment or treatment.
- Your healthcare records as well as your billing records may be disclosed to another party, such as an insurance carrier, an HMO, a PPO, or your employer, if they are or may be responsible for the payment of your services.
- Your name, address, phone number, and healthcare records may be used to contact you regarding appointment reminders, information about alternative to your present care, or other health related information that may be of interest to you.

If you are not at home to receive an appointment reminder, a message may be left on your answering machine. Furthermore, you have the right to inspect or obtain a copy of the information we will use for these purposes. You also have the right to refuse to provide authorization for this office to contact you regarding these matters. If you do not provide us with this authorization it will not affect the care provided to you or the reimbursement avenues associated with your care.

Under federal law, we are also permitted or required to use or disclose your health information without your consent or authorization in the following circumstances:

- If we are providing healthcare to you based on the orders of another healthcare provider.
- If we provide healthcare services to you in an emergency.
- If we are required by law to provide care to you and we are unable to obtain our consent after attempting to do so.
- If there are substantial barriers to communicating with you, but in our professional judgment we believe that you intend for us to provide care.
- If we are ordered by the courts or another appropriate agency.

Any use or disclosure of your protected health information, other than as outlined above, will only be made upon your written authorization.

We normally provide information about your health to you in person at the time you receive chiropractic care from us. We may also mail information to you regarding your healthcare or about the status of your account. If you would like to receive this information at an address other than your home or, if you would like the information in a different form please advise us in writing as to your preferences.

You have the right to inspect and/or copy your health information for seven years from the date that the record was created or as long as the information remains in our files. In addition you have the



right to request an amendment to your health information. Requests to inspect, copy or amend our health related information should be provided to us in writing.

We are required by state and federal law to maintain the privacy of your patient file and the protected health information therein. We are also required to provide you with this notice of our privacy practices with respect to your health information.

We are further required by law to abide by the terms of this notice while it is in effect. We reserve the right to alter or amend the terms of this privacy notice. If changes are made to our privacy notice we will notify you in writing as soon as possible following the changes. Any change in our privacy notice will apply to all of your information in our files.

Information that we use or disclose based on this privacy notice may be subject to re-disclosure by the person to whom we provide the information and may no longer be protected by the federal privacy rules.

If you have a complaint regarding our privacy notice, our privacy practices or any aspect of our privacy activities you should direct your complaint to: Jason L. Kolenda, DC

If you would like further information about our privacy policies and practices please contact: Jason L. Kolenda, DC.

This notice is effective as of August 1, 2016. This notice, and any alterations or amendments made hereto will expire seven (7) years after the date upon which the record was created. My signature acknowledges that I have received a copy of this notice.

_____	_____	_____
Name (Print)	Signature	Date

If you are a minor, or if you are being represented by another party:

_____	_____	_____
Representative Name (Print)	Representative Signature	Date

\_\_\_\_\_  
Description of the authority to act on behalf of the patient.